

VILLAGE OF FLEISCHMANN'S WATER DEPT

Water Operator: Jim Buchan

Office 845-254-5945; Fax: 845-254-4304; Cell 607-267-6875

Email: fleischwwtp@gmail.com

DUE TO COVID-19 TO ADHERE TO THE SOCIAL DISTANCING MANDATE, KEEPING THE RESIDENTS AND WATER PERSONNEL SAFE.

THE VILLAGE OF FLEISCHMANN'S HAS ADOPTED A NEW PROCEDURE FOR WATER METER INSTALLATION. EFFECTIVE IMMEDIATELY ANY RESIDENT REQUESTING WATER METER INSTALLATION ARE TO CONTACT THE PLUMBER OF THEIR CHOICE TO PERFORM THE INSTALLATION. THE PLUMBERS SHALL CALL 845-254-5945 (THE WATER/WASTEWATER DEPARTMENT) TO SCHEDULE METER PICKUP.

**PICKUP DAYS AND TIMES ARE LISTED BELOW:
8-9 AM AND 1-2 PM MONDAY THROUGH THURSDAY METERS WILL BE PLACED OUTSIDE AT THE WASTEWATER TREATMENT PLANT'S MAIN ENTRANCE AND SIGN FOR THE WATER METER.**

ONCE INSTALLED THE PLUMBER(S) ARE TO CALL TO SCHEDULE WATER TO BE TURNED ON AT THE CURB-STOP. THE PLUMBER MUST BE AVAILABLE WHEN THE WATER IS TURNED ON TO ENSURE THERE ARE NO LEAKS INSIDE THE RESIDENCE.

THANK YOU FOR YOUR UNDERSTANDING AND COOPERATION

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Date of Request: # _____

Water Service Change Request

Whenever possible, work will be scheduled within Three (3) Business Days

Owners are responsible for notifying and coordinating with their own plumbers to conduct inside property plumbing work.

Water Account # _____

Account Owner Name _____

Legal Billing Address of Owner: # _____

*Owner Phone # _____ *Owner Email _____

*Plumber Phone # _____ *Plumber Email _____

Contact information for the owner AND plumber must be provided to ensure smooth coordination and to be sure that the work can be completed when expected.

Address where work to be performed at: # _____

Turn Water "OFF" at Curb:	Date: _____	Rate: \$100
Remove Water Meter:	Date: _____	Rate: \$100**
Reinstall Water Meter:	Date: _____	Rate: \$100**
Turn Water "ON" at Curb:	Date: _____	Rate: \$100
Install "NEW" Water Meter:	Date: _____	Rate: See Frozen/Broken Meter size chart
Final Reading of Water Meter:	Date: _____	Rate: No cost/must be read from inside meter

Work Requested & Reason:

** March 25, 2020 Removal and install of Water Meters by Water Dept personnel is suspended until further notice.

Owners plumbers must pick up meters from WWTP, sign release, and coordinate curb turn on and turn offs.

***Labor for Service other than Ordinary Removal/Installation of Meters and Turning On/Off Service Shall be Billed to Customer at a Rate of \$60.00/hour during Normal Village Working Hours and \$120.00/Hour Outside of Normal Village Working Hours. Normal Village Working Hours are 7:00 a.m. to 4:00 p.m. Monday through Friday Excluding Holidays.

Print Name: _____

Relationship to Owner: _____

Signature: _____

1017 Main St., PO Box 339, Fleischmanns, NY 12430
Village Clerk: 845-243-5514 Email: village39@catskill.net

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In the immediate future, if you need a change in the status of your water service at your business or your residence in the Village of Fleischmann's:

***** You will need to follow these procedures: *****

1. Submit "Water Service Change Request (new form dated March 25, 2020)" to Fleischmann's Water Dept at the Wastewater Facility, 129 Main St. in Fleischmann's or at the Village Clerk's office. Download new form from the Fleischmann's Village Website <http://www.fleischmannsny.com/>
At this time Due to social distancing there will be no in-person contact, so the form will need to be returned either by US Postal Service, emailed or faxed to the Fleischmann's Water Dept.
2. Fill out the Request in its entirety, Stating Reason for work needed, Address of where work is to be done, Plumber designated to complete work, Billing Address, Active Phone Numbers in case of any Problems and Signature with Date.
3. Return completed form to Water Dept. and **wait for approval.**
4. Once you have received approval you will need to contact your plumber and have him arrange to pick up your meter at the Water Dept. 129 Main Street, and install said meter at the residence.
5. Once the meter is installed the plumber should contact Water Dept. to schedule Water turn on at the curb.
6. There will need to be someone on site to coordinate with the Water Dept., you should have a qualified person on site when the water is to be turned on to prevent a possible leak.
7. The Meter pick-up will be at the Water Dept/Wastewater Facility at 129 Main St. in Fleischmann's P: 845-254-5945 - F: 845-254-4304 – C: 607-267-6875.
8. Once the request has been Received, The Water Dept. has (3) Three Business Days to respond to the request.
9. Note: The Water Dept. has the right to reject any request that has not been filled out in its entirety with all pertinent information, signed and dated. Also, the Water Billing Account named in the request Must be current and in good standing.

Thank you for your patience and cooperation

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